

Handlo Music Limited – Data Privacy Policy

Handlo Music Limited (The Company, We, Us or Our as appropriate) sells music scores online as electronic documents. It does not carry out marketing or bulk mail services on its own behalf or on behalf of other organisations.

The company receives and retains personal data including email addresses in order to communicate with its employees, customers and suppliers for the purpose of conducting its principal business.

We also receive and may retain personal data including email addresses contained in unsolicited communications from other individuals and organisations.

We use security products to defend our systems, including personal data, from intrusion, corruption and theft. Data transferred to external processors, for example for backup, is encrypted in transit and at the external destination.

Except as required by law we will **not** provide personal data to any person or organisation other than the person or organisation that provided it.

We will from time to time review the personal data we hold so that it is not retained for longer than is necessary.

We believe that no explicit consent is required for retaining personal data as described in this policy statement. However, if you wish to know if we hold your personal data or wish us to remove it, you may ask us by email or in writing to

handlo-privacy@elmplace.co.uk

Data Protection
Handlo Music Limited
2 Elm Place
Bloomfield Road
BATH
BA2 2AB

Handlo Music Limited is a company registered in England and Wales:
Company Registration Number 02870705